



## **Bursary Committee of the Board of Governors of the City of London Freeman's School**

**Date:** MONDAY, 29 APRIL 2013

**Time:** 10.30 am

**Venue:** CITY OF LONDON FREEMEN'S SCHOOL, ASHTEAD PARK, SURREY,  
KT21 1ET

**Members:** Deputy John Bennett (Chairman) Deputy Robin Eve  
Roger Chadwick (Deputy Chairman) Vivienne Littlechild  
Michael Bramwell Douglas Mobsby

**Enquiries:** Gemma Stokley  
tel. no.: 020 7332 1427  
gemma.stokley@cityoflondon.gov.uk

**Lunch will be served at the rising of the Board meeting.**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on 5 October 2012 (copy attached).

**For Decision**  
(Pages 1 - 2)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

To consider the resolution excluding the Public in respect of those items containing exempt information:-

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Exemption Paragraph(s)</u>
7 – 9	1 & 3
10 – 11	-

**For Decision**

## Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 5 October 2012 (copy attached).

**For Decision**  
(Pages 3 - 4)

8. **FOUNDATION SCHOLARSHIP APPLICATION**

Report of the Chamberlain (copy attached).

**For Decision**

(Pages 5 - 10)

9. **BURSARY APPLICATION AND CASH FLOW FORECASTS**

Joint report of the Chamberlain and the Headmaster of the City of London Freemen's School in relation to a new Bursary Application and the Cash Flow Forecasts (copy attached).

**For Decision**  
(Pages 11 - 18)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

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# Agenda Item 3

**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF  
LONDON FREEMEN'S SCHOOL  
Friday, 5 October 2012**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashtead Park, Surrey, KT21 1ET on Friday, 5 October 2012 at 10.30 am

**Present**

**Members:**

Deputy John Bennett (Chairman)  
Roger Chadwick (Deputy Chairman)  
Deputy Robin Eve  
Anthony Llewelyn-Davies  
Douglas Mobsby

**Officers:**

Gemma Stokley	- Town Clerk's Department
Steve Telling	- Chamberlain's Department
Sarah Port	- Chamberlain's Department
Philip Macdonald	- Headmaster, City of London Freeman's School
Richard Alton	- Deputy Head (Academic), City of London Freeman's School
Vicky Buckman	- Deputy Head, City of London Freeman's School
Yvette Dunne	- Bursar, City of London Freeman's School

**1. APOLOGIES**

Apologies for absence were received from Mrs Littlechild.

**2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations.

**3. MINUTES**

The public minutes and summary of the last meeting held on 17 June 2011 were approved and agreed as a correct record.

**4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

6. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Exemption Paragraph(s)</u>
7	1 and 3
8	1 and 3
9	-
10	-

**SUMMARY OF MATTERS CONSIDERED WHILST THE PUBLIC WERE EXCLUDED**

7. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 17 June 2011 were approved and agreed as a correct record.

8. **BURSARY APPLICATION AND CASH FLOW FORECASTS**

The Committee considered a joint report of the Chamberlain and the Headmaster of the City of London Freemen's School detailing Cash Flow Forecasts and submitting one new bursary application.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A Governor raised a question relative to the suitability of some bursary applications.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Governors raised an issue concerning the supporting paperwork for Bursary applications.

**The meeting ended at 10.50 am**

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Chairman

**Contact Officer: Gemma Stokley**  
**tel. no.: 020 7332 1427**  
**gemma.stokley@cityoflondon.gov.uk**

# Agenda Item 7

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# Agenda Item 8

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# Agenda Item 9

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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